



SABANG SAJANIKANTA MAHAVIDYALAYA

P. O. - LUTUNIA * DIST.- PASCHIM MEDINIPUR (W.B.)

PIN - 721166 * PHONE NO.- (03222) 248221

Ref. No.

Date 20.12.2016,

To
The Director
National Assessment and Accreditation Council,
P. O. Box No. 1075, Nagarbhavi,
Bangalore -560072, Karnataka, India.
Phone. +91-80-23210261

Sub: Submission of IQAR Report of the Sabang Sajanikanta Mahavidyalaya for the year
2015- 2016

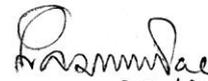
Sir,

I would like to submit herewith the IQAR of 2015-2016 and other documents related to the subject mentioned above for your Kind perusal

Your kindness in this regard is highly solicited

Thanking You

Yours faithfully


20.12.2016.

Principal/TIC
Sabang Sajanikanta Mahavidyalaya

Teacher-in-Charge
Sabang Sajanikanta Mahavidyalaya
P.O- Lutunia, Dist- Paschim Medinipur



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)

Part – A

AQAR for the year (for example 2015-16)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

Sabang Sajanikanta Mahavidyalaya

1.2 Address Line 1

Vill+P.O.- Lutunia, Sabang,
Paschim Medinipur.

Address Line 2

Vill+P.O.- Lutunia, Sabang,
Paschim Medinipur.

City/Town

Lutunia

State

West Bengal

Pin Code

721166

Institution e-mail address

Sabsajmah9@gmail.com

Contact Nos.

9434991090

Name of the Head of the Institution:

Dr. Prasun Kumar Pal

Tel. No. with STD Code:

03222 - 248221

Mobile:

9434991090

Name of the IQAC Co-ordinator:

Dr. Sudhansu Samanta

Mobile:

8945848116

IQAC e-mail address:

prof.sudhansusamanta@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOCGN 18879)

Not Applicable

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/66/A&A/062 Dated: 21.2.2014

1.5 Website address:

sabangcollege.com

Web-link of the AQAR:

<http://sabangcollege.com/AQAR>
2015-2016

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.51	2014	2019
2	2 nd Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

16.12.2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-2016 dated 30/06/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Yes Men Women

Urban Rural Tribal

Financial Status Grant-in-aid Yes UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

State Govt. University

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

RUSA
Assistance

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

06

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)
 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
 Total Nos. International National State Institution
 Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome
 The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
On line admission, Smart Class, PFMS payments, E-tender, Audio Visual equipments for all teachers	On line admission, Smart Class, PFMS payments, E-tender, Audio Visual equipments for all teachers

* Attach the Academic Calendar of the year as Annexure- 01

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Online admission process implementation, Fully computerized financial transaction, Laboratory up-gradation, Audio –visual class room, WIFI and CCTV installation, library books purchase, RUSA work implementation. Laptop, printer and projector assistance to all teachers and department for audio visual classes, Purchasing of Equipments.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	18	00	00	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	00
Trimester	00
Annual	18

1.3 Feedback from stakeholders*

Students

(On all aspects)

Alumni

Parents

Employers

Mode of feedback : Online

Manual

Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Insertion of Project Work, Modernization , Framed by affiliated University Authorities and BOS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	25	18	5	0	2

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	18	11	5	0	0	0	2	0	25	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	11	04
Presented	03	08	04
Resource Persons	00	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Installation of audio visual facilities in smart class room, WIFI and internet facilities
Field work, Project based learning,

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise

distribution of pass percentage : Annexure Attached- 01

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	Annex -2	Annex -2	Annex -2			Annex-2
B.A	Annex-2	Annex-2	Annex-2			Annex-2
B.Com	Annex-2	Annex-2	Annex-2			Annex-2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student feedback, Teaching Learning Diary, Result analysis, TCS and Academic council meeting, Personal counselling, implementing Remedial and Entry in service coaching

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	03
HRD programmes	00
Orientation programmes	05
Faculty exchange programme	00
Staff training conducted by the university	04
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	9	9	9
Technical Staff	7	3	7	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiative for a centralized highly modern laboratory for all science department. Distribution of Computer and equipments for teaching learning process. Books for library. Recommendation for FDP, OC, RC and Research Project for teacher and students

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	06	02	03
Outlay in Rs. Lakhs	850000.00	1023000.00	176000.00	850000.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	06	03
Non-Peer Review Journals	01	02	04
e-Journals	02	05	03
Conference proceedings	02	06	06

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2015-16	UGC	176000.00	176000.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research				

projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	NIL	NIL	Nil	11
Sponsoring agencies	Nil	NIL	NIL	Nil	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil

3.16 No. of patents received this year	Commercialised	Applied	Nil
		Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 40 State level 05
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 50 State level 10
National level 03 International level 00

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 03 State level 08
National level 02 International level 00

3.25 No. of Extension activities organized

University forum	01	College forum	11		
NCC	04	NSS	07	Any other	01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood donation, Program for Thalasmia prevention, Girl child save, stop the foetus abortion, Tree plantation, Swacha Bharat Abhiyan etc

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.33a	00	Parched & gift	9.33
Class rooms	26	09		35
Laboratories	08	01		09
Seminar Halls	00	01		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Annex - 3	45	UGC	Annex-3
Value of the equipment purchased during the year (Rs. in Lakhs)		55	RUSA UGC	
Others		-	-	

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27435		404	102269		9,00000 .00
Reference Books			17	1960		
e-Books						
Journals			76	10900		
e-Journals						
Digital Database				1250		
CD & Video			22	2200		
Others (specify)				2350		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	10	05	05	05	05	07	09
Added	44	00	00	00	20	02	20	02
Total	88	10	05	05	25	07	27	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

Yes, training to teachers and non teaching

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,00000.00
ii) Campus Infrastructure and facilities	40,00000.00
iii) Equipments	10,00000.00
iv) Others	10,00000.00
Total :	61,00000.000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducting seminar, class notice, Student Feedback, Website circulation, Campus postering, Canvassing, Planning and implementation

5.2 Efforts made by the institution for tracking the progression

Student feedback, result analysis in Academic council, meeting with students union, General secretary is the member of managements and all committees including IQAC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3271	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
00	

Women

No	%
00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2651	408	264	141	87	3551	2508	324	229	136	74	3271

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry in service coaching and Career counseling cell planning and taking regular classes and provide books, notes and advice and personal coaching to students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="03"/>	SET/SLET	<input type="text" value="05"/>	GATE	<input type="text" value="05"/>	CAT	<input type="text" value="02"/>
IAS/IPS etc	<input type="text" value="00"/>	State PSC	<input type="text" value="24"/>	UPSC	<input type="text" value="09"/>	Others	<input type="text" value="96"/>

5.6 Details of student counselling and career guidance

College received UGC Grants of Rs. 12 lakh for student counselling and career guidance and run coaching centre throughout the year . All teachers, staff and students participated in these programs.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	151	24	102

5.8 Details of gender sensitization programmes

Arrange the program for Save the Girl child, Sexual harassment redressal cell, Women Health and sanitization, and member for internal complaint committee

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	503	151610.00
Financial support from government	106	965000.00
Financial support from other sources	815	12605000.00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Cooling water supply, Service oriented coaching, Up gradation of Gymnasium, Smart Class room and WIFI installation

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

The Mahavidyalaya is established with a mission to disseminate higher education among the deserving pupils coming from the families of the area fully comprising of landless, marginal and small cultivators, agricultural labourers, unprivileged classes as well as other socially and economically backward communities by way of creating at least one graduate for each families. The logo of the Mahavidyalaya 'TAMASO MA JYOTIRGAMAYA' - lead me towards light from darkness symbolizes the motto of the Mahavidyalaya.

Vision

The Mahavidyalaya being established by the intuitive educationist and well-wishers of the area a dopted a symbiotic role for the manifestation of the potentiality of the young learners of the institution in order to glow with wish and bliss, to strive towards excellence with its commitment to quality and to provide various knowledge and information of the age and society.

6.2 Does the Institution has a management Information System

Yes

Governing Body monitors the following committees

- 1) IQAC cell
- 2) NAAC committee
- 3) Finance subcommittee
- 4) Building and development subcommittee
- 5) UGC and Research subcommittee
- 6) Library committee
- 7) Laboratory committee
- 8) Academic sub committee

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Developed by affiliated university only

6.3.2 Teaching and Learning

1. Teaching records
2. Students profile records
3. Internal assessment records
4. Excursion and project tour record
5. Examine the learning sequence through regular internal assessment records.
6. taking assessment for this sequence of learning and curricula.
7. Fill up the Evaluating Assessment records and Tasks sheet provided by college
8. Keep useful information on reasonable adjustment to find resources portfolio.
9. Keep records of Learner Guide in the teachers dairy.

6.3.3 Examination and Evaluation

1. Examine the learning sequence through regular internal assessment records.
2. Taking assessment for this sequence of learning and curricula.
3. Fill up the Evaluating Assessment records and Tasks sheet provided by college

6.3.4 Research and Development

IQAC, RUSA and UGC sub -committee monitor the research facilities Provide seed money, Permission for FDP for 3 years, creating a central laboratory with modern equipments, Providing E- resources, internet, computer laptop, printer, and supplying physical space for research

6.3.5 Library, ICT and physical infrastructure / instrumentation

Fully computerised Library, Computer library with internet facilities, Xerox facilities, e-resourced download facilities

6.3.6 Human Resource Management

Human resources management style revolves around our cultural roots and upbringing. Institutional management system judges in friendly management practice with India centric approach to managing people. 1. Encourage collaboration among faculty, librarian, and other staff for governance 2. Provide opportunity to librarian, staffs, teachers, management committee members to attain professional courses. 3. Assigns leaderships and responsibility to young teachers 4. Involves everybody in the institution's mission, strategic plan, policies and procedures. 5. Records the individual merit and success in the service book when ever any staff made success in their field. 6. Records mismanagements in the service book if it is committed by any person. 7. Promoting young staff with more responsibility and freedom to apply their skill.

6.3.7 Faculty and Staff recruitment

Faculty recruitment through College Service Commission, Government of West Bengal, Guest Teacher By college Authority and Non Teaching Staff recruited by College Managements following Govt Rules and Regulations

6.3.8 Industry Interaction / Collaboration

Interaction with Small Scale Industry and collaboration with University and some other colleges to arrangement of Seminar and Project works.

6.3.9 Admission of Students

Merit based Online admission through bank and college
 E- Broach contains

- Mandatory instruction of the University and orders of Supreme Court of India.
- Introduction of college.
- Courses of study with detail curriculum
- Admission Policy
- Admission and other charges
- Details about facilities (NSS, NCC, Sport ground, college library, Common room, Hostels, magazine, Cultural activity)
- Students' Union.
- Discipline
- University norms for Admission for UG coeres
- Pattern of Examinations for Honours and General papers.
- Rule and regulation about examination, re examination and cancellation of results.
- Members of teaching staff with designation and qualification
- Members of college employees

All are monitored by
 a) Governing Body b) Teachers council c) Academic council d) Admission committee

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	03

6.5 Total corpus fund generated

20,000.00

6.6 Whether annual financial audit has been done

Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Feed back analysis, IQAC and management member, regular meeting, conducting seminar, participation in NSS program

6.12 Activities and support from the Parent – Teacher Association

Feed back, IQAC and management member, regular meeting, conducting seminar, participation in NSS program

6.13 Development programmes for support staff

Feed back, IQAC and management member, regular meeting, conducting seminar , participation in NSS program

6.14 Initiatives taken by the institution to make the campus eco-friendly

Green audit, rain water harvesting, irrigation water supply, maintaining orchard, smoking ban in campus, three tier garbage management system, solar light installation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

3 tier waste disposal system, rain water harvesting system, green audit, irrigation water supply

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, new class room, laboratory, computer centre, new auditorium, PG department and separate PG building and isolation of departments at separate building

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

See annexure-4

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Tree plantation, new garden, a big outdoor football and basket ball ground, 3 tier waste disposal system, smoking and gutka ban, rain water harvesting system, green audit, irrigation water supply

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Prayer for New PG.department, distance education, New building for departments, Central Laboratory

8. Plans of institution for next year

New auditorium, Post graduate building, new staff room, college concrete road, lift for library building , teachers and staff rest room, seminar room, new computer program. Distance education and new administrative block

Name Sudhansu Samanta

Name _____

Sudhansu Samanta

Pranmukha

20-12-2016

20.12.2016.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Coordinator

**Internal Quality Assurance Cell
Sabang Sajanikanta Mahavidyalaya**

Teacher-in-Charge

**Sabang Sajanikanta Mahavidyalaya
P.O- Lutunia, Dist- Paschim Medinipur**

