



SABANG SAJANIKANTA MAHAVIDYALAYA

P.O.: LUTUNIA, DIST.: PASCHIM MEDINIPUR, (W.B.) PIN : 721166

NAAC Accredited Grade 'B' College

Ref. No. SSM/SSM/IQAC/ATR/21-22

Date: 24/07/2023..

Action taken report 2021-2022

Action has been taken and it was reported in the following meetings of the IQAC



Date of Meeting	Agenda	Resolutions	Action Taken
09.08.2021	Read and confirmation of resolutions of previous meeting	The resolutions of the meeting, dated 08.04.2021, were read and confirmed	
	Preparation of AQAR for the session 2020-2021	The House unanimously resolved that IQAC should prepare AQAR of the academic session 2020-21 following the seven criteria. House requested Dr. Selim Chisti, IQAC Coordinator, and Dr. Harekrishna Bar, IQAC Jt. Coordinator, to take necessary actions.	Preparation for AQAR 2020-21 has been initiated
	Preparation of SSR	Principal, Dr. Tapan Kr. Dutta, proposed the house that Self Study Report should be prepared. House discussed his proposal in details, and decided that IIQA has to be submitted at first. House entrusted IQAC Coordinators to submit all the due AQARs as early as possible.	Initiated the process
Misc.	Celebration of World AIDS Day	IQAC advised the NSS Units to organise World AIDS Day in an effective way	NSS Units celebrated World AIDS Day on 1st December, 2021
Misc.	Membership of Students' Health Home	House unanimously resolved that the students of the Mahavidyalaya should be the regular students and Mahavidyalaya will take the Universal membership of Students' Health Home for the treatment of students. The IQAC requested the Principal to act accordingly	The Mahavidyalaya has submitted the Universal Membership subscription fee of Medinipur Students' Health Home on 12.05.2022
20.12.2021	Read and confirmation of	The resolutions of the meeting, dated 09.08.2021, were read and confirmed	

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Coordinator
Internal Quality Assurance Cell
Sabang Sajanikanta Mahavidyalaya



Principal, 24/07/2023
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	resolutions of previous meeting		
	Launch of Mobile library (Chalantika)	Dr. Nirmal Bera, Assistant Professor in the Deptt. of Bengali and Member of IQAC of the Mahavidyalaya, gave a proposal to the House for introducing mobile libraries which will bring resources outside of the library's fixed location to users who otherwise may not get a chance to benefit from them. House accepted the proposal and requested Dr. Bera along with Mr. Amalendu Santra, Librarian of the Mahavidyalaya to take steps towards that direction	Mobile library had been successfully initiated on 3rd March, 2022 in the Deptt. Of Bengali
	Compilation of data for AQAR 2020-21	The house unanimously resolved that IQAC Cell of the Mahavidyalaya should take necessary steps to initiate the compilation of data for AQAR 2020 21	AQAR 2020-21 has been successfully submitted to NAAC on 01.04.2021 and it was accepted
	Introducing Central Museum	College museums are often called the "Teaching museums" where students get to learn about and experience different artefacts, fine art specimens and that too first-hand experience that counts the most and are better than reading about these forms in textbooks; as well as to learn about the past remarkable facts of the college and its surroundings. Keeping in tune with this the house unanimously resolved that a central museum should be within the college campus	The college authority initiated the process for constructing the same
	Time table for internal assessments under CBCS system	Under CBCS system internal assessments are more frequent, as a result student get confused. It is resolved to give an advance intimation of probable dates of internal assessment examinations to the students	Internal assessments are organized centrally. The students are being informed about the dates of internal assessments in advance

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	Inclusion of more PG & UG Courses	Prof. (Dr.) Tapan Kr. Dutta, Principal, proposed that Honours courses in Music and Physiology; and PG Courses in Zoology and Education should be initiated in the college for the betterment of the students of college surrounding areas. House accepted the proposal and requested Principal to do accordingly	The request letter for initiating the courses had been submitted to Higher Education Department, Govt. of West Bengal on 07.04.2022
18.02.2022	Read and confirmation of resolutions of previous meeting	The resolutions of the meeting, dated 20.12.2021, were read and confirmed	
	To regularize the activities of Career Counselling Cell	IQAC suggested to regularise the activities of Career Counselling Cell for developing the employability skill of the students as well as for guiding about the scope of higher studies	Career Counselling Cell organized a seminar on the career opportunities on IPR on 11.04.2022 in collaboration with RGNIIPM
	Departmental wall magazines	Committee resolved to propose the HODs for publishing departmental wall magazines	The departments actualised the same
	Strengthening online support system	The house unanimously resolved that the efficiency & effectiveness of teaching-learning have to be strengthened with various modern sophisticated technology via strengthening online support system.	The facilities of ICT based learning support systems have been enhanced in the classes
	Publication of research papers in journal and magazine	House requested the teachers to publish their research works in UGC enlisted/Peer reviewed /reputed journals/magazines	Moderate level of responses has been received
Misc.	Functionalisation of Departmental Alumni Association	House suggested the HODs to functionalize the Alumni Association of their respective departments in a proper way	Different departments acted accordingly
22.04.2022	Read and confirmation of resolutions of previous meeting	The resolutions of the meeting, dated 18.02.2022, were read and confirmed	

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	To organize Memorial lecture	The house unanimously resolved that memorial lectures should be arranged in order to remind people of a famous person or event	The Deptt. Of Bengali organized a memorial lecture on Raja Rammohan Roy on 27.06.2022
	Celebration of International Day of Yoga	The house unanimously resolved that International Day of Yoga should be celebrated in the college to raise awareness worldwide for lots of benefits by practicing yoga, and requested the College authority to do needful	NSS Units of Mahavidyalaya celebrated the International Day of Yoga on 21st June, 2022
	Report on AQAR 2020-21 and IIQA submission	IQAC Coordinator, Dr. Selim Chisti, reported the House that AQAR of the academic year 2020-21 has been successfully submitted to NAAC portal on 01.04.2022. He also informed the House that all the submitted AQARs had been accepted by the NAAC authority, and proposed to proceed for IIQA submission. The house unanimously accepted the proposal and requested Dr. Chisti, IQAC Coordinator and Dr. Bar, IQAC Jt. Coordinator to do accordingly	IIQA was submitted to NAAC on 31.05.2022
	Office renovation	It is unanimously resolved that office should be renovated to create it most functional and longstanding space	Office has been renovated mostly
	To analyse students' feedback	House advised the departments to critically analyze the students' feedbacks and to do the needful	All the departments performed accordingly
Misc.	Awareness on cleanliness drives	House unanimously resolved to suggest NSS Units & NCC Cell to create awareness towards cleanliness inside the college campus	NCC Cell & NSS Units of the Mahavidyalaya incorporated the suggestions in their manuals and act accordingly
24.06.2022	Read and confirmation of resolutions of previous meeting	The resolutions of the meeting, dated 22.04.2022, were read and confirmed	

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	Preparation for submission of SSR	IQAC Jt. Coordinator, Dr. Harekrishna Bar, reported the House that IIQA has been approved by NAAC authority on 20.06.2022, and he also informed the House that SSR has to be submitted within 45 days of IIQA approval date. House requested the IQAC Coordinators, Dr. Chisti & Dr. Bar, to act accordingly	Process for preparation of SSR has been started
	Documentation of resolutions of various Sub-committees/Cells	Committee advised that meetings held and resolutions taken by different Sub-committees/Cells should be submitted to IQAC	Various Sub-committees/Cells actualised the tasks
	Tobacco free campus	IQAC requested the Principal to move forward for campaigning tobacco-free college campus	College authority acted accordingly
Misc.	Maintain waste management in the hostels	House unanimously resolved to maintain proper waste management system in the hostels	The Superintendents of hostels took the issues seriously and look after the waste management system properly

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