Education Directorate, Higher Education Department, Bikash Bhawan, Salt Lake, Kolkata-91.

Memo ED-1005/2014

Date 23/12/2014

From Director of Public Instruction, West Bengal,
Dept. of Higher Education, Govt. of West Bengal, Bikash Bhawan, Kol-91

To All the Principals/ Officers-in-charge/Teachers-in-charge/ Presidents of the G.B./ Administrators of all Govt./ Govt.-aided/ sponsored colleges in the state

It is hereby requested to submit the particulars of the approved PTTs & CWTTs in the filled-in format (annexed) to enable speedy and smooth release of the remuneration of the concerned teachers for the financial year 2015-16 onwards. The format is to be submitted to the <u>Directorate within 27.01.2015 positively in both hard and soft copies</u> so that the claims for the next quarter(s) may be processed smoothly. The Governing Body resolution for the slab change (if any) is also to be submitted along with next claims <u>positively</u>.

Duly attested photocopies of 1st approval order& renewal order for 2014-15 (FY) of both PTTs & CWTTs are to be enclosed with the format.

Concerned Principal/ Officer-in-charge/ Teacher-in Charge is to certify that the annexed PTTs & CWTTs are Govt. approved serving PTTs & CWTTs for the academic session 2015-2016. This may be treated as urgent.

Director of Public Instruction, W.B. Dept.of Higher Education, Govt. of W.B.

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RENEWAL OF ENGAGEMENT OF GOVT. APPROVED PART-TIME TEACHERS

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Total Number of Govt. approved PTT(s) who are serving

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Subject (s)	Name of the College:Type the college (Govt./ Govt. Trg/ PPS/NGC/DREO/TRG):.
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Remuneration after 10% increment for PTTs who will complete 10 yrs between 01.04.15 to 06.2016 (if any) w.e.f **	Treasury
Resignation (if any), w.e.f**	
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Date:

Signature of Account/ Bursar

Signature of Principal/OC/TIC with stamp

with stamp

Memo No:

Copy forwarded for information and necessary action to:

1. The Principal/Secretary/OC/TIC of above mentioned college with the instruction to communicate the copy of the same to each of the approved PTTs Addl. DPI (P & S)

Joint DPI (GOVT./NGC/PPS/TRG/DREO)

PA to the Secretary, HE Deptt.

For Director of Public Instruction

CWTT/PTT Cell For Office Use Only Verified May be approved CWTT/PTT Cell Approved DPI,WB

Note: 1) To be submitted within 27.01.2015—both hard copy & digital (CD) exclusively in Excel (MS Office 2007), A4 (Landscape), Times New Roman (10).

2) To be submitted – G.B. resolution/s(if any)**.

RENEWAL OF ENGAGEMENT OF GOVT. APPROVED CONTRACTUAL WHOLE TIME TEACHERS

2015-16 (F.Y.)

Total Number of Govt. approved CWTT(s) who are serving

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Date:

Signature of Account/ Bursar with stamp

Signature of Principal/OC/TIC with stamp

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For Office Use Only

Verified

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Note: 1) To be submitted within 27.01.2015—both hard copy & digital (CD) exclusively in Excel (MS Office 2007), A4 (Landscape), Times New Roman (10).

2) To be submitted—G.B. resolution/s(if any)**. West Bengal CWTT/PTT Cell CWTT/PTT Cell DPI,WB

RENEWAL OF ENGAGEMENT OF GOVT. APPROVED SUPERANNUATED WHOLE-TIME TEACHERS

Total Number of Govt. approved serving as Superannuated Whole-Time Teacher (s).....

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Existing Remuneration
Period of Renewal
Resignation (if any), w.e.f**
Remarks

Date:

Signature of Account/ Bursar with stamp

Signature of Principal/OC/TIC with stamp

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CWTT/PTT Cell

CWTT/PTT Cell

DPI,WB